Executive Rolling Programme: December 2013

Executive Decisions to be taken – December 2013

DECISION MAKER	2		
CABINET MEMBE		& ASSETS	
COUNCILLOR H E		a Abbert	
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER			
CABINET MEMBE COUNCILLOR PM		SERVICES	
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
			documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER			
		STRATEGY & FINANCE:	
		ADER OF THE COUNCIL	Direction to Local Officers 0. October information for
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
(on or after)			documents/report to be submitted to Decision Maker
(on or alter)			
DECISION MAKER	_		
CABINET MEMBE		ELLBEING	
COUNCILLOR GJ			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
			documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER			
CABINET MEMBE		TURE	
COUNCILLOR PD		D 0D (TH	D:
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
(on or ofter)			documents/report to be submitted to Decision Maker
(on or after) TBC	Non key	Local Development Scheme – Annual Review	Economy, Communities and Corporate
100	INOTINE	Local Development Scheme – Annual Neview	Leonomy, Communices and Corporate
		To seek approval the annual review of the Local Development	
		Scheme, September 2013 prior to its submission to the Secretary	
		of State.	

	DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR					
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker			
Dec 13	Non Key	Executive Response to Children's Safeguarding Task and Finish Group	Children's Services /			

Executive Rolling Programme: January 2014

Executive Decisions to be taken – January 2014

DECISION CABINET	MAKER			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23/1/14		Budget proposals		
23/1/14 TBC	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Health & Wellbeing – Cllr G Powell	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
23/1/14	Non Key	Budget Monitoring Report To report the financial position for both Revenue and Capital.	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson Peter.Robinson@herefordshire.gov.uk
23/1/14	KEY	Customer Services and Libraries Future Delivery To outline options for Customer Services and Libraries in the light of continued budget pressures and for Cabinet to consider future delivery of centres and services.	Corporate Services – Councillor PM Morgan & Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Natalia Silver
23/1/14	KEY	Withdrawal of Arts Commissioning Grants To consider the withdrawal of Commissioning Grants for arts organisations	Contracts & Assets – Councillor H Bramer	Economy, Communities and Corporate / Mick Ligema
23/1/14	KEY	Funding for Lady Hawkins and Wigmore Leisure Centres To consider the withdrawal of funding for Lady Hawkins and Wigmore Leisure Centres	Contracts & Assets – Councillor H Bramer	Economy, Communities and Corporate / Mick Ligema

23/1/14	KEY	Future Trust Arrangements for Museum Services	Contracts & Assets – Councillor H Bramer	Economy, Communities and Corporate / Mick Ligema
		To consider the proposal for moving Museum Services into Trust status		
23/1/14	KEY	Closure of public facing Museum Services	Contracts & Assets – Councillor H Bramer	Economy, Communities and Corporate / Mick Ligema / Elizabeth
		To consider further service reductions for the public facing Museums Service		Semper O'Keefe
23/1/14	KEY	Transport and Travel Review	Health & Wellbeing – Cllr GJ Powell	Economy, Communities and Corporate / Steve Burgess
23/1/14	Non Key	Withdrawal of funding for Infrastructure Support (Voluntary and Community Sector and Parish Councils)		Economy, Communities and Corporate / Nina Bridges
		To approval withdrawal of funding for infrastructure support services for parish councils and the Voluntary and Community Sector		

Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
15/1/14	KEY	Countryside Service Review	Economy, Communities and Corporate / Steve Burgess
		To agree proposals to generate income and move towards a financially sustainable service.	sburgess@herefordshire.gov.uk
16/1/14	KEY	Halo Leisure Prudential Borrowing Programme To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.	Economy, Communities & Corporate / Mick Ligema mligema@herefordshire.gov.uk
21/1/14	KEY	Disposal of land forming part of the former Whitecross School, Baggally Street, Hereford To seek the approval of the Cabinet Member to the disposal of land forming part of the old Whitecross School site, following an extensive marketing campaign, to Miller Homes for development for residential housing to include affordable allocation.	Economy, Communities & Corporate / Tony Featherstone / Ian Higgs

COUNCILLOR PM Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/1/14	KEY	Herefordshire County Public Services Network Provision To approve proposal for provision of network services from March 2014 to serve Herefordshire Council and Partners	Economy, Communities and Corporate / Jenny Lewis & Dominic Latham
	R CORPORATE	STRATEGY & FINANCE: ADER OF THE COUNCIL	
Decision Date on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
On or after 6 January 2014	KEY	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council	Peter Robinson – Chief Officer Finance
On or after 6 January 2014	Non Key	Council Tax Discount Scheme To agree revisions to the current scheme.	Peter Robinson – Chief Officer Finance
On or after 13 January 2014	KEY	European Structural and Investment Fund Strategy 2014-2020 To obtain approval for the final draft submission of the Marches European Structural and Investment Fund Strategy 2014-2020.	Economy, Communities and Corporate / Nick Webster
DECISION MAKER CABINET MEMBER COUNCILLOR GJ I	R HEALTH & W		
Decision Date on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Preventing Homelessness Strategy 2013-2016 To focus on preventing homelessness in Herefordshire	Economy, Communities & Corporate / Richard Gabb rgabb@herefordshire.gov.uk

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9/1/14	KEY	Integrated Community Equipment Store (ICES)	Adults Wellbeing / Jacky Edwards
		To award the contract for ICES	
24/1/14	KEY	Day Opportunities	Adults Wellbeing / Jacky Edwards
		To award the contracts	
DECISION MAKE	R	To award the contracts	
CABINET MEMBE		TURE	
COUNCILLOR PD Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
(on or after)	issue Type	ruipose a Report Title	documents/report to be submitted to Decision Maker
Jan 14	Non Key	Off-Street Car Parking Charges	Economy, Communities and Corporate – Shane Hancock
		To consider and agree a schedule of revised charges for council controlled and managed off-street car parks	
17/1/14	Non Key	Development Management – Review of charging for preapplication advice	Economy, Communities and Corporate / Marc Willimont
		To review the operation of the system for the charging of pre- application planning advice including the level of charges	
17/1/14	KEY	Hoople Contract	Economy, Communities and Corporate – Richard Ball
		To seek approval for changes to the services currently provided by Hoople for the financial year 2014/15.	
20/1/14	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess
		Tieleioid	sburgess@herefordshire.gov.uk
		To agree to the introduction of on street parking charges in Hereford central area	
DECISION MAKE CABINET MEMBE COUNCILLOR JW	ER YOUNG PEOF	PLE & CHILDREN'S WELLBEING:	
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/1/14	Non Key	National School Funding Formula 2014/15	Children's Wellbeing / Malcolm Green
		To approve the provisional school funding formula submitted to the Education Funding Agency	

Other Meetings – January 2014

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/01/14	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes <u>ab1@herefordshire.gov.uk</u>
17/01/14	Non Key	Appointments to Council Committees	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk
17/01/14	Non Key	Designation and appointment of Monitoring Officer, and Returning Officer		Deputy Monitoring Officer – Annie Brookes <u>ab1@herefordshire.gov.uk</u>
17/1/14	Non Key	Fire Service Consultation Response To note the Council's response to the Fire Service Consultation		

EMPLOYMENT P	EMPLOYMENT PANEL					
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer &			
			Contact information			
7/1/14	Pay Policy Statement					
7/1/14	Designation and appointment of Monitoring Officer, and Returning Officer					
7/1/14	Framework for Assessment of Chief Executive Performance					

Scrutiny Work Programmes – January 2014

GENERAL OVERVIE	GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014					
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECI A&G Committee Cabinet Council	SION PRIOR TO: Meeting Date		
6 January 2014	Fire Service Consultation	To receive the task and finish group responses to the fire service consultation and to approve those recommendations for submission to the fire service.				

HEALTH AND SOCIA	L CARE OVERVIEW AND SCRUTI	NY COMMITTEE ITEMS – JANUARY 2014		
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECTO: A&G Committee Cabinet Council	Meeting Date
17 January 2014				

Executive Rolling Programme: February 2014

Executive Decisions to be taken – February 2014

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/2/14	Non Key	Budget Monitoring Report	Corporate Strategy &	Economy, Communities & Corporate /
		To report the financial position for both Revenue and Capital	Finance –	
			Councillor AW	
			Johnson, Leader	
			of the Council	
13/2/14	Non Key	Integrated Corporate Performance Report	Corporate &	Organisation Development Team / Jenny Lewis
			Assets –	
			Councillor PM	jlewis3@herefordshire.gov.uk
			Morgan	
13/2/14		NNDR Discretionary Relief	Corporate	Economy, Communities & Corporate / Peter
			Strategy &	Robinson
		To agree revisions to the current scheme	Finance –	
			Councillor AW	
			Johnson	

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

	MORGAN		
Oecision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
	R CORPORATE ST	RATEGY & FINANCE: ER OF THE COUNCIL	
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be
on or after)			submitted to Decision Maker
COUNCILLOR GJ F	R HEALTH & WELL POWELL		
Decision Date on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
/2/14	Non Key	Autism Strategy To note and approve the draft Autism Strategy	Adults Wellbeing / John Gorman
3/2/14	KEY	Home and Community Support	Adults Wellbeing / Jacky Edwards
		To award the Home and Community Support Contracts	
DECISION MAKER CABINET MEMBER	RINFRASTRUCTU	• • • • • • • • • • • • • • • • • • • •	
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Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
7/2/14	B&PF	Medium Term Financial Strategy	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
7/2/14	B&PF	Pay Policy Statement	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /

AUDIT & GOVERN	AUDIT & GOVERNANCE COMMITTEE					
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information			
18/2/14						

Scrutiny Work Programmes – February 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2014					
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECI A&G Committee Cabinet Council	SION PRIOR TO: Meeting Date	
10 February 2014	Budget	 To receive the recommendations of the task and finish group on the 2014/2015 Budget To receive and comment on the 2014/15 Budget 			

HEALTH AND SOCI	AL CARE OVERVIEW AND SC	RUTINY COMMITTEE ITEMS – FEBRUARY 2014			
			O&SC PRE-DECISION TO:		SION PRIOR
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	Ca	&G ommittee abinet ouncil	Meeting Date
14 February 2014					

Executive Rolling Programme: March 2014

Executive Decisions to be taken – March 2014

DECISION MAKE	R						
CABINET							
Meeting / Decision Date (on or after)	Issu Type		Purpos	e & Report Title	Portfolio Holder	inforn	torate, Lead Officer & Contact nation for documents/report to be itted to Decision Maker
13/3/14	Non	Key		Monitoring Report ort the financial position for both Revenue and Capital	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council		omy, Communities & Corporate /
		Integrat Delivery	ed Corporate Performance Report – 2013/14 / Plan	Corporate & Assets – Councillor PM Morgan		sisation Development Team / Jenny Lewis 3@herefodrshire.gov.uk	
13/3/14				Discretionary Relief sider changes to the policy.	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council		
DECISION MAKE CABINET MEMB COUNCILLOR H	ER CC		CTS & AS	SSETS			
Decision Date (on or after)		Issue	Туре	Purpose & Report Title			Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKE CABINET MEMB COUNCILLOR PI	ER CC	_	ATE SER	VICES			
Decision Date Issue Type (on or after)		Туре	Purpose & Report Title	information for docu		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
	ER CC			ATEGY & FINANCE: R OF THE COUNCIL			
Decision Date		Issue	Туре	Purpose & Report Title			Directorate, Lead Officer & Contact

(on or after)			information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER I COUNCILLOR GJ PO		BEING	
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/3/14	KEY	Re-ablement To award the contracts	Adults Wellbeing / Jacky Edwards
DECISION MAKER CABINET MEMBER I COUNCILLOR PD PF		RE	
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER ' COUNCILLOR JW M		& CHILDREN'S WELLBEING:	
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
7/3/14	Non Key	Council Tax Resolution	Corporate Strategy &	Economy, Communities & Corporate / Peter Robinson
		To calculate the Council's Council Tax Requirement and set the Council Tax amounts for each category of dwelling in Herefordshire for 2014/15.	Finance / Leader – Councillor AW Johnson	Peter.Robinson@herefordshire.gov.uk

7/3/14	Non Key	Leader's Report	Corporate	Economy, Communities & Corporate / Annie Brookes
		To receive the Leader's report, which provides an	Strategy & Finance / Leader	ab1@herefordshire.gov.uk
		overview of the Executive's activity since the last	- Councillor AW	db i sherorordanino.gov.dit
		Council meeting.	Johnson	
7/3/14	B&PF	Review of Gambling Act Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
7/3/14	N/A	Review of Licensing Act Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
7/3/14	N/A	Introduction of a Sex Establishment Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
7/3/14	N/A	Review of Gypsy and Traveller Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
7/3/14	Non Key	ANNUAL REPORTS TO COUNCIL:		Economy, Communities & Corporate / Annie Brookes
		Report of Executive Decisions taken under the Urgency Provisions		ab1@herefordshire.gov.uk
		Report of the Audit and Governance Committee		Economy, Communities & Corporate / Heather Donaldson
				hdonaldson@herefordshire.gov.uk
		Report of General Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean
				gdean@herefordshire.gov.uk
		Report of Health and Social Care Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean
				gdean@herefordshire.gov.uk
		Report of the Planning Committee		Economy, Communities & Corporate / Tim Brown
				tbrown@herefordshire.gov.uk
		Report of the Regulatory Committee		Economy, Communities & Corporate / Tim Brown
				tbrown@herefordshire.gov.uk
7/3/14	Non Key	Hereford and Worcester Fire and Rescue Authority Report	External Report	

AUDIT & GOVER	AUDIT & GOVERNANCE COMMITTEE					
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information			
18/3/14	Biannual forecasts of revenue and capital outturn		Corporate Services / Peter Robinson			

Scrutiny Work Programmes – March 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MARCH 2014				
			O&SC PRE-DEC	ISION PRIOR TO:
MEETING/	ITEM	PURPOSE	A&G Committee	Meeting Date
BRIEFNG DATE			Cabinet Council	
10 March 2014				

MEETING/ BRIEFNG DATE	ITEM		O&SC PRE-DECISION PRIOR TO:	
		PURPOSE	A&G Committee Cabinet Council	Meeting Date
14 March 2014	Six month update on Director of Public Health's Annual Report			